

Policies & Procedures Overview & Waivers

Date: _____

Liability Waiver

As a volunteer, I recognize and acknowledge that there are certain risks of physical injury to volunteers in this program/activity, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that I may sustain as a result of said participation. I do hereby fully release and forever discharge the Frazer Center from any and all claims for injuries, damages, or loss that I may have or which may accrue to me and arising out of, connected with, or in any way associated with my volunteer services.

Photographic Consent Waiver

Personal Information Release Form—The undersigned authorizes the Frazer Center and/or its associates, assistants, or subcontractors to photograph/film the subject. The undersigned authorizes the Frazer Center to use and/or display the subject's image in publications, multimedia productions, displays, advertisements, or worldwide web publications promoting the programs and services of the Frazer Center. The undersigned agrees that this authorization not only includes the subject's likeness but may also include the subject's name and/or their biographical information, as supplied to the Frazer Center by the subject. The undersigned understands that no compensation is offered in exchange for the use of the subject's image and/or the subject's biographical information. The undersigned releases and discharges the Frazer Center, its officers, and employees from any and all past, present or future claims and demands arising out of or in connection with the use of said photograph, name or biographical information, including but not limited to, claims for invasion of privacy or defamation.

Code of Ethical Conduct & Volunteer Dismissal Policy

Volunteers of The Frazer Center are prohibited from:

- Consuming a child's or adult client food or beverage.
- Using any photographic devices around clients without expressed permission from administration.
- Discussing political or religious beliefs, or personal problems with clients.
- Accepting gifts or financial gratuities from the client.
- Lending or borrowing money or other items from client or family caregiver.
- Selling gifts, food or other items to or for the clients.
- Purchasing items for the client unless directed by your supervisor.
- Smoking inside or in front of the Center's building or on the grounds. Smoking is prohibited in any area which is the real property upon which a day care center is operated (House Bill 1358).
- Sleeping in areas intended for client or child use.
- Reporting for duty under the influence of alcoholic beverages or illegal substances.
- Bringing visitors and children to the work area without permission of supervisor.
- Discussing any confidential information outside of the Center.

As a volunteer, I realize that I am subject to a code of ethics similar to that which binds the professionals in the field in which I work. I, like them, assume certain responsibilities and expect to be held accountable for what I do in terms of what I am expected to do. I will keep confidential matters confidential.

I interpret volunteer to mean that I have agreed to work without compensation in money, but having been accepted as a worker, I expect to do my work according to standards, as the paid staff members are expected to do their work.

I promise to take to my work an attitude of open-mindedness, to be willing to be trained for it, and to bring to it interest and attention. I believe that my attitude toward volunteer work should be professional. I believe that I have an obligation to my work, to those who direct it, to my colleagues, and to the clients.

Volunteers (regardless of program of service) may be warned (verbally and written) by a member of leadership if their performance or their personal conduct is detrimental to the Center. Leadership will determine the type of action that may be taken against the volunteer which may include disciplinary action up to and including termination of the internship.

- Job performance is used in addressing performance- related inadequacies for which a reasonable person would want to be notified and given an opportunity to improve.

I agree to the the Policies & Waivers of the Frazer Center, and understand that I may be dismissed as a volunteer at any time that I do not adhere to the policies and codes set forth.

Name (print)	Signature
<hr/> Up-to-date on all current shots/checkups <input type="checkbox"/> Parent Authorization to attend (if under 18) <input type="checkbox"/>	<hr/>

SUPERVISOR/GUARDIAN/ADULT CONTACT INFORMATION

Name: _____ Date: _____

Relation to volunteer _____

Cell Phone _____ E-mail: _____

I understand that I am the current guardian of the above student/minor and have authorization to approve their volunteer placement with the Frazer Center. I agree to the the Policies & Waivers of the Frazer Center, and understand dismissal of a volunteer can occur when policies and codes set forth are not adhered to.

Signature of Adult _____
Date