

## Frazer Center Inclement Weather Policy

When the area is expecting inclement weather, Frazer Center puts the safety of participants and employees above all else. We also take into consideration our ability to maintain mandated staff-to-participant ratios when staff is impeded in reporting to work by inclement weather, as well as the resulting operational and financial hardships for the facility, our employees, and those we serve.

### Decision to Close:

- If DeKalb County Schools are closed due to inclement weather, and their 12-month employees are not required to report to work, Frazer Center will also be closed.
- If DeKalb County Schools are closed, but their 12-month employees are required to report to work, Frazer Center will be open.
- If weather conditions worsen during the day and an early closing be necessitated, we will make this decision by mid-day and contact families and caregivers as outlined below.
- If at any time Frazer Center determines that making an exception to this rule is necessary for safety or operational reasons (such as loss of power or water for an extended period of time), participants and employees will be notified.

### Delayed Opening:

- If a delayed opening is issued for DeKalb County Schools' 12-month employees, the **Children's Program** will have that same delayed start time.
- In the case of a 1-hour delay, pre-k will start at 9:00, for a 2-hour delay the start time will be 10:00.
- When a 2-hour delayed opening occurs, breakfast will not be served. A fresh fruit snack will be provided for the children at approximately 9:30.
- The **Adult Program** will not have delayed start times. If a delayed opening is issued for DeKalb County Schools' 12-month employees, a decision will be made and communicated to either close the program for the day, or open for regular hours.

**Communication:** The decision to close will be made and announced as soon as DeKalb County Schools have made their decision, typically by 6:00 AM the morning of the closing. The decision to close will be communicated to participants and staff in the following ways:

- Frazer Center website, [www.fraziercenter.org](http://www.fraziercenter.org)
- Email
- Robocall from Frazer
- Frazer Center Facebook page
- Frazer Center Twitter feed
- Frazer Center voicemail
- WSB-TV
- 11Alive
- Signage on property (if safe for staff to do so)

NOTE: Participants are encouraged to notify the front desk staff of any changes in their contact information in order to receive timely notifications of emergency closings. Please be patient as during weather events we are often handling a higher number of calls or may have communication issues related to power outages. You will be contacted as soon as safely possible.

**Make Up Days:** If the Frazer Center is closed due to inclement weather for three days or less in a fiscal year, these days will not be made up. For every day missed beyond the first three, every effort will be made to restore days from scheduled in-service days and/or winter break.

**Tuition:** No tuition discounts or refunds will be offered for inclement weather closings.

**Back Gate:** The back gate used by MARTA paratransit will only be used by other vehicles if the center is open and it has been determined that the front entrance is impassable or dangerous due to weather conditions.